



UNICART PLUGIN

UNICART PLUGIN

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1.0 Overview

Unicart 2.0 Plugin is a plugin that lets the user perform integration between SiteGiant and AutoCount Accounting, allow data from SiteGiant to pump into AutoCount Accounting for accounting, inventory, and reporting purpose. However, it only supports one-way sync from SiteGiant to AutoCount Accounting.

SiteGiant is an E-Commerce website that handles multiple marketplaces such as Lazada, Shopee etc. It will centralize the data (Customer, Products, Orders) from these marketplaces and allow users to just operate from one end to reduce work redundancy.

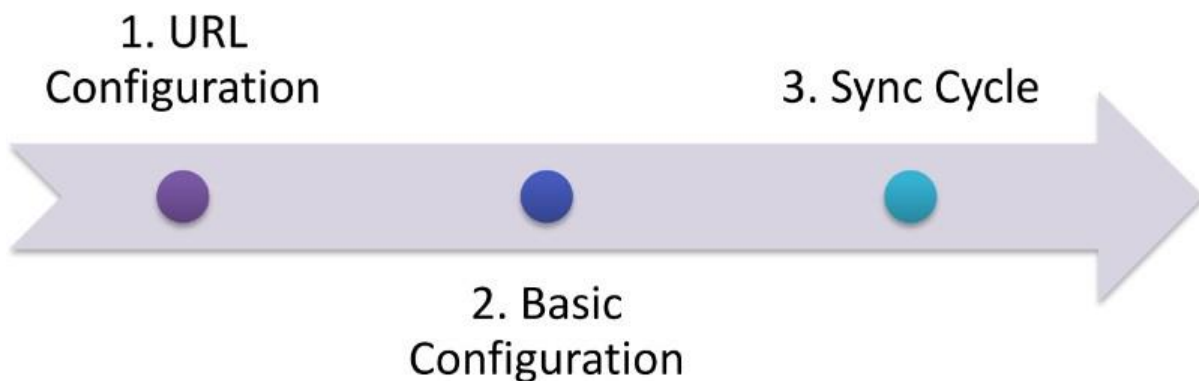
2.0 System Requirement

- AutoCount Accounting 2.0 Basic Edition and above, Pro Edition recommended to fully utilize.
- AutoCount Accounting 2.0 Revision 138 and above (Recommended)

3.0 Functions & Feature

3.1 General Flow

The flow illustrates the **setup process** of Unicart 2.0 Plugin



3.2 URL Configuration

URL Configuration is the setting that links AutoCount Accounting with SiteGiant. This is the first thing that the user will need to set up. User can set this at top **Menu > Unicart 2.0 > URL Configuration**. User will have to get the **Website URL** and **API** from SiteGiant representative. After filling this, just click on the” **Save**” button.

The screenshot shows a dialog box titled "URL Configuration". It has two input fields: "Website URL:" and "API:". At the bottom, there are two buttons: "Save" and "Close".

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Title	Expected Data Value (Sample)
Website URL	https://www.autocount.multistore2.sitegiant.me/
API	d73c557384e986e1ed5fa0e02299e804

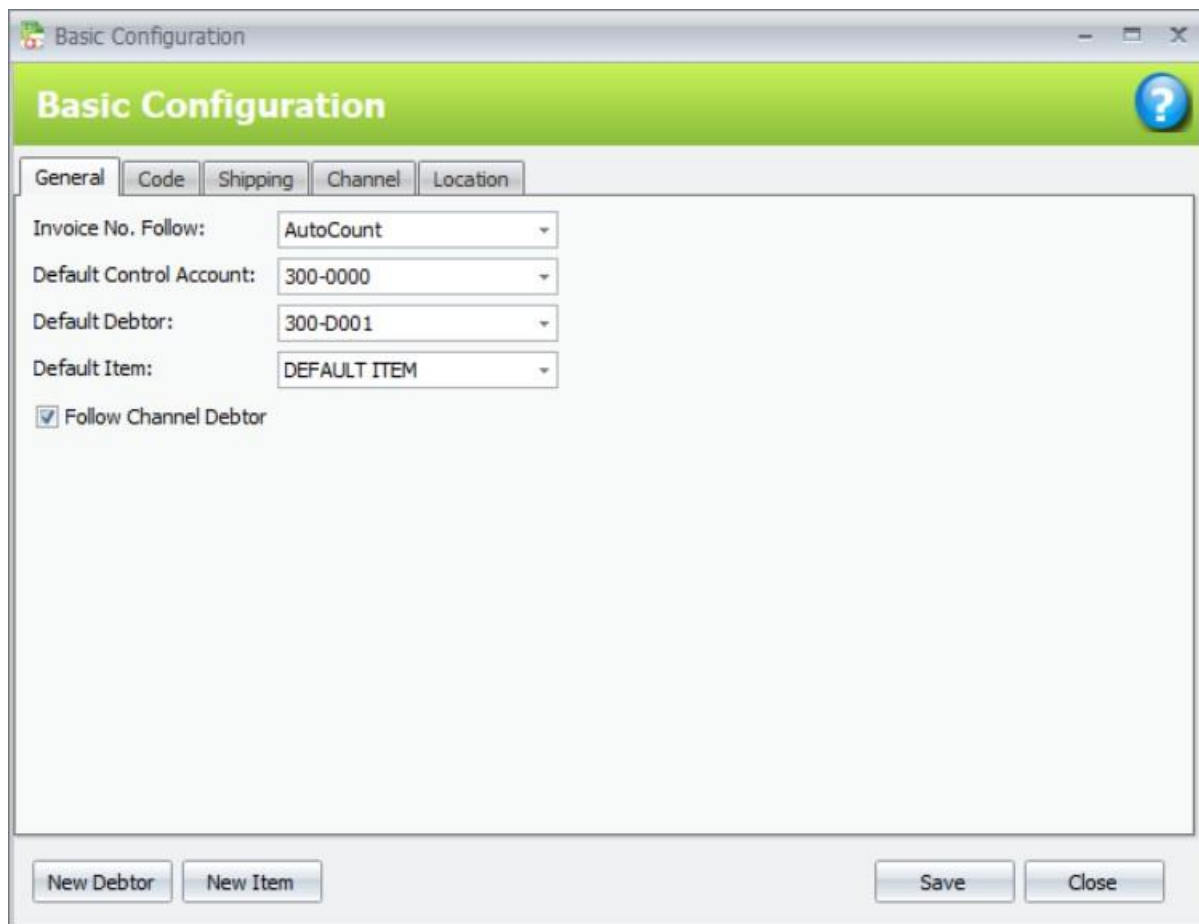
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3.3 Basic Configuration

The next thing that the user will need to setup is Basic Configuration. User can access this from top **Menu > Unicart 2.0 > Basic Configuration**.

3.3.1 General

This section allows user to pre-set some general settings.



The screenshot shows a software window titled "Basic Configuration" with a green header bar. Below the header, there are five tabs: "General", "Code", "Shipping", "Channel", and "Location". The "General" tab is selected. The main area contains the following settings:

- Invoice No. Follow: AutoCount (dropdown menu)
- Default Control Account: 300-0000 (dropdown menu)
- Default Debtor: 300-D001 (dropdown menu)
- Default Item: DEFAULT ITEM (dropdown menu)
- Follow Channel Debtor

At the bottom of the window, there are four buttons: "New Debtor", "New Item", "Save", and "Close".

Invoice No. Follow: Selection between AutoCount or Unicart. This setting option is to set whenever an order is synced from SiteGiant to AutoCount, which document number the user wish to follow.

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- If select AutoCount: Synced order will use the running number specified in AutoCount. It will also update this number to SiteGiant and overwrite the existing order number at SiteGiant.

- If select Unicart: Synced order will use the running number as at SiteGiant.

Default Control Account: To pre-set a Debtor Control Account. Any customer synced from SiteGiant into AutoCount Accounting will use this as the Control Account when generating Debtor.

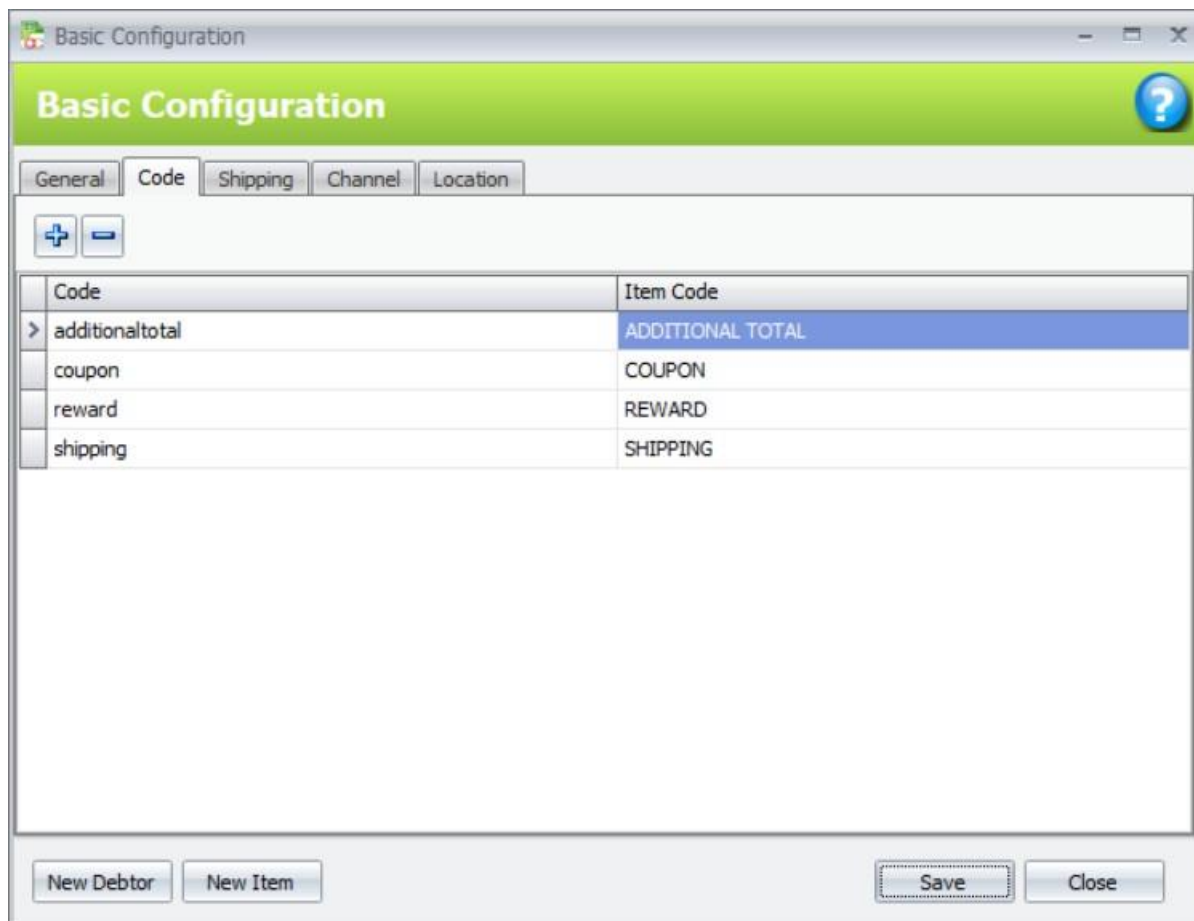
Default Debtor: To pre-set a debtor. System will use this debtor for incoming orders if the customer exist in SiteGiant but not found in AutoCount Accounting. User should create a debtor for this purpose and set it here.

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3.3.2 Code

This section allows user to map SiteGiant Codes against AutoCount Accounting item codes. For example, if an order has coupon promotion, when syncing the order to AutoCount Accounting, this coupon promotion will use the mapped item code to take in this.

User can always use an item code to map against all the code here or alternatively create separate item codes for each code.



Code: Code from SiteGiant, such as promo codes, reward codes.

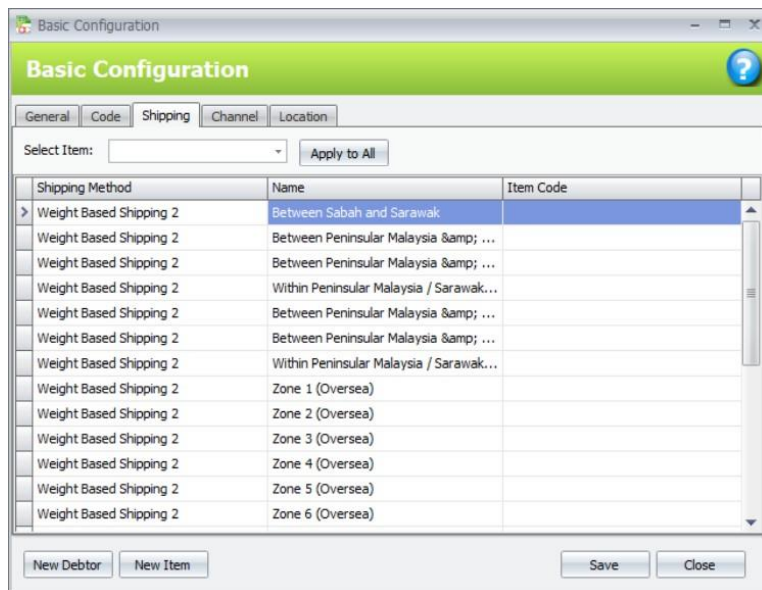
Item Code: To map AutoCount Accounting items.

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3.3.3 Shipping

This section allows user to map SiteGiant shipping to AutoCount Accounting item codes. The list of shipping shown are all the different shipping set ups in SiteGiant. For example, if an order has shipping fees (Flat Rate for example), during order sync, the amount of the shipping fee will be charged into the mapped item code.

User can always use an item code to map against all the shipping here or alternatively create separate item codes for each shipping. User can use the “**Apply to All**” button to set every shipping into the same selected item at the top.



Shipping Method: Shipping Method in SiteGiant

Name: Name of different shipping setups in SiteGiant. This usually links to Shipping Method in SiteGiant.

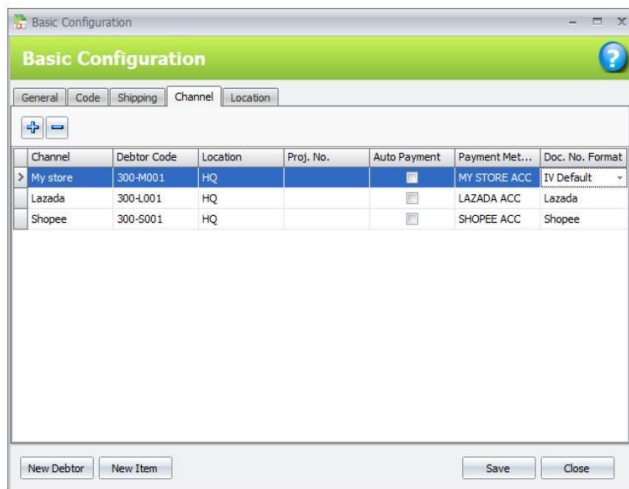
Item Code: Choose item from AutoCount Accounting. Any order with shipping will use this item code during order sync.

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3.3.4 Channel

This section allows user to set up sales channel for order sync purpose. Ideally each active sales channel should have a record on this page so that order can be synced correctly. Example, if user has 2 sales channels (Lazada and Shopee), then there should be 2 records at this section, 1 for Lazada and another for Shopee.

*For SiteGiant own marketplace order, user will have to setup as "My Store".



Channel: Choose sales channel. The selection over here depends on the available sales channel at SiteGiant. User can find this at Settings → Sales Channel in SiteGiant.

Debtor Code: Select the debtor code to be used when syncing order from SiteGiant to AutoCount Accounting. Usually apply different debtor code for different sales channel.

Location: Select the location code to be used when syncing order from SiteGiant to AutoCount Accounting. This also means that the orders from SiteGiant to deduct which location's stock.

Proj No: Select the project code to be used when syncing order from SiteGiant to AutoCount Accounting. Usually apply different project code for different sales channel.

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Auto Payment: Option to auto create AR Payment knocking off the order synced into AutoCount Accounting.

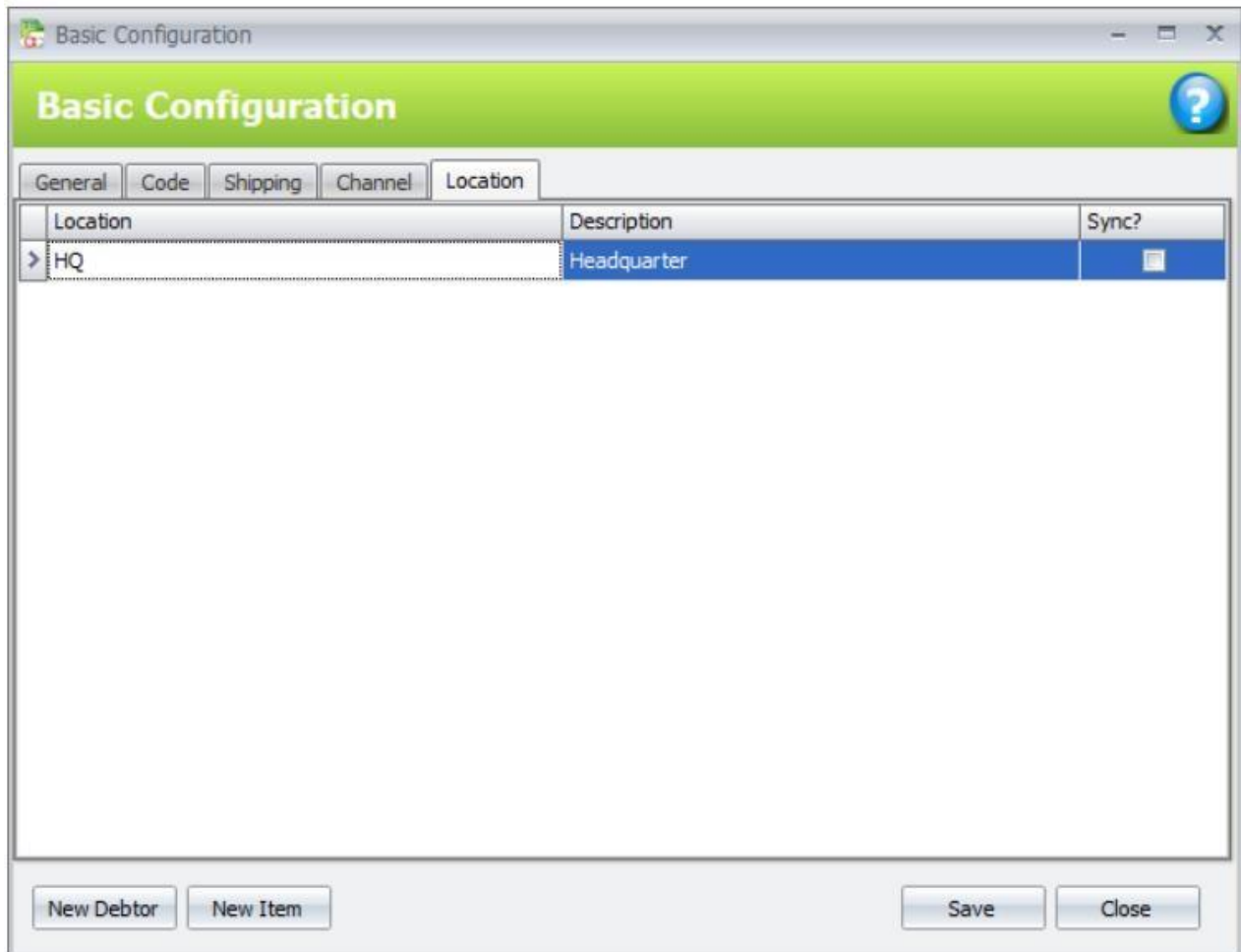
Payment Method: Select the payment method to be used when syncing order from SiteGiant to AutoCount Accounting. This will be used as the AR Payment's Payment Method when Auto Payment is enabled.

Doc. No. Format: To select the Invoice numbering format to be used when order is synced from SiteGiant into AutoCount Accounting. This can be differentiated through different Sales Channel. (This column will only appear if had set the setting to follow AutoCount Invoice No. at General Tab)

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3.3.5 Location

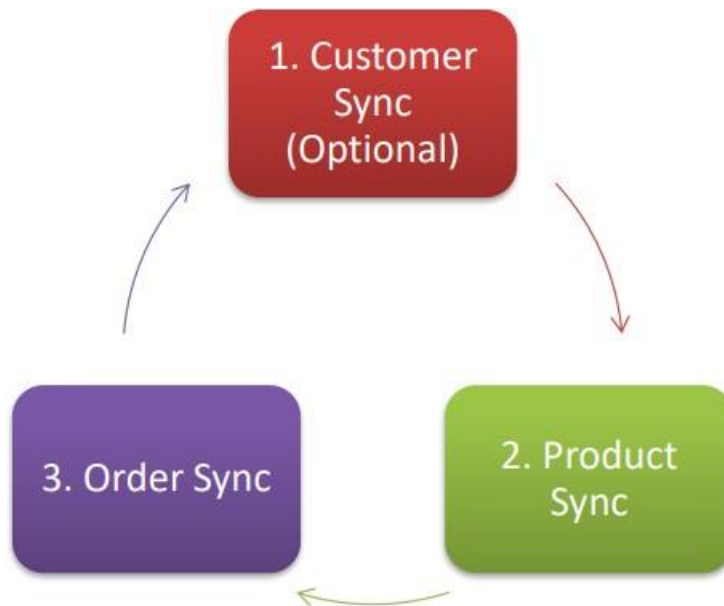
This section allows user to tick on which location do they want to calculate the balance quantity of item and update into SiteGiant.



3.4 Sync Cycle

The sync cycle illustrates the routine flow that needs to be done from time to time after setup.

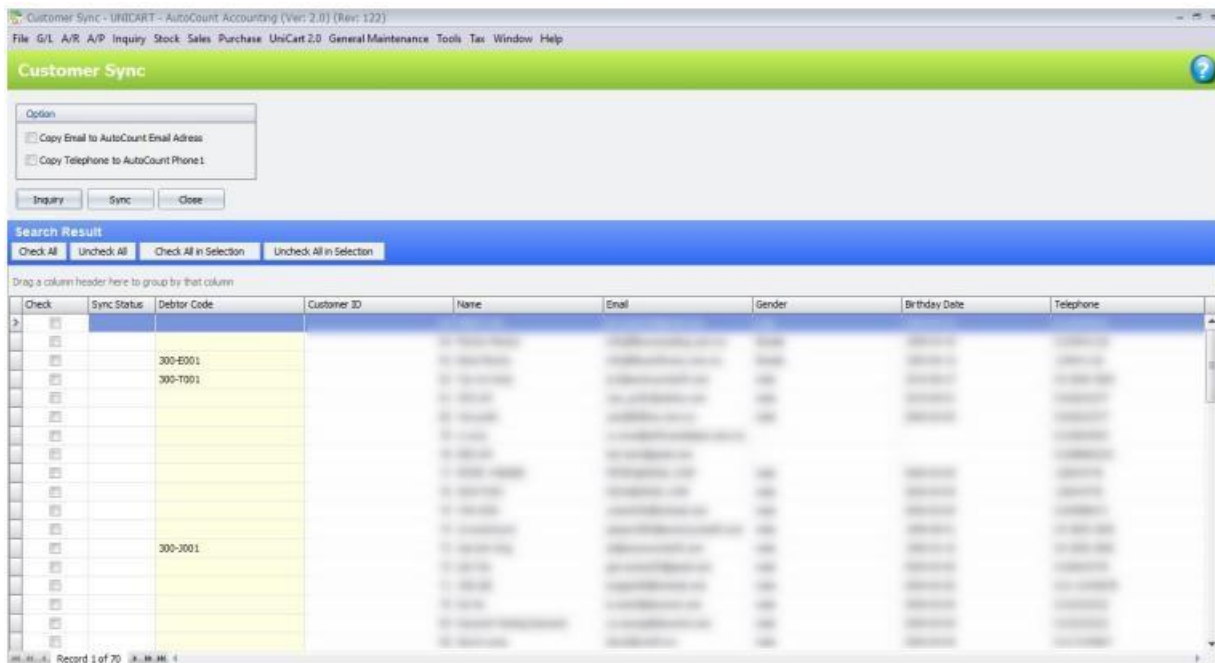
Sync cycle includes **Customer Sync**, **Product Sync** and **Order Sync**.



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3.5 Customer Sync (Optional)

Customer Sync is a function to sync online customers from SiteGiant into AutoCount Accounting as Debtor. User can find this function from top **Menu > Unicart 2.0 > Customer Sync**. This action is optional as only if user wish to see online customer information at AutoCount Accounting.



Option

Copy Email to AutoCount Email Address: To copy Email to AutoCount Debtor Email at Debtor Maintenance.

Copy Telephone to AutoCount Phone 1: To copy Telephone to AutoCount Debtor Phone 1 at Debtor Maintenance.

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Functional Buttons

Inquiry: Click to get customer data from SiteGiant

Sync: Click to sync customer

Close: Close Customer Sync

Important Columns

Sync Status: Results of sync, can be Success or Fail

Debtor Code: Allows mapping of AutoCount Accounting Debtor to customer

Name: Customer Name

Email: Customer Email

Double Click Function

There is a double click function where user able to double click on specific customer from the screen. This will then prompt out customers info from SiteGiant.

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Customer

General

Name: Gender:
Telephone: Birth Date:
E-Mail: Status:
Customer Group:

Address

First Name	Last Name	Telephone	Company	City	Post Code
> Jae Sen	Ong	03-3080 8888	Auto Count Sdn Bhd	Klang	41100
Jae Sen	Ong	03-3000 3000	AutoCount Sdn Bhd	Bulan	99999

Record 1 of 2

Close

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General steps for Customer Sync:

1. Open **Customer Sync**.
2. Click **“Inquiry”** to get customer data from SiteGiant.
3. Tick on the customer that wishes to sync into AutoCount Accounting.
4. If the customer already exists in AutoCount Accounting, user can choose the Debtor Account at the **“Debtor Code”** column to map this customer to the debtor.
5. Click **“Sync”**.
6. Go to **Debtor Maintenance (Menu > AR > Debtor Maintenance)**.
7. User should be able to see new or existing customers with **Customer ID**. Having these IDs means that the customer is mapped against SiteGiant customer.

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3.6 Product Sync

Product sync is a function to sync online items from SiteGiant into AutoCount Accounting as item.

User can find this function from top **Menu > Unicart 2.0 > Product Sync**.

Check	Sync	Item No.	Item Code	UOM	Package Code	New Item Code	New UOM	Description	Bar Code	Product ID	Name	SKU	Product Price	Selling Price	Quantity	Status	Variant ID	Variant No.	Variant Q.	Variant SKU
<input type="checkbox"/>	<input type="checkbox"/>									3470	ZZZZZ	ZZZZZ	0.00	0.00	0	SI	3807 B			
<input type="checkbox"/>	<input type="checkbox"/>									3472	TESTP	TESTPRICE	5.00	5.00	0	SI	3813 AA			
<input type="checkbox"/>	<input type="checkbox"/>									3472	TESTP	TESTPRICE	5.00	5.00	0	SI	3812 A			
<input type="checkbox"/>	<input type="checkbox"/>									3472	TESTP	TESTPRICE	5.00	5.00	0	SI	3811 UNIT			
<input type="checkbox"/>	<input type="checkbox"/>		KITTY HELLO	UNIT						3476	HELLOKITTY	product-45...	50.00	50.00	5	SI				
<input type="checkbox"/>	<input type="checkbox"/>		W-VODOO	UNIT						3476	VODOOO	VODOOO-4...	280.00	280.00	0	SI	3816 WHITE			W VODOOO-1
<input type="checkbox"/>	<input type="checkbox"/>		R-VODOO	UNIT						3476	VODOOO	VODOOO-4...	280.00	280.00	0	SI	3817 RED			R VODOOO-2
<input type="checkbox"/>	<input type="checkbox"/>		DONKEY	PALE						3486	DONKEY	DONKEY	180.00	30.00	0	SI	3821 H			D DONKEY-H
<input type="checkbox"/>	<input type="checkbox"/>		DONKEY	FEEMALE						3486	DONKEY	DONKEY	180.00	30.00	0	SI	3822 F			D DONKEY-F
<input type="checkbox"/>	<input type="checkbox"/>									3481	TESTING G...	TESTING G...	0.00	0.00	0	SI	3818 UNIT			
<input type="checkbox"/>	<input type="checkbox"/>									3481	TESTING G...	TESTING G...	0.00	0.00	0	SI	3819 UNIT2			
<input type="checkbox"/>	<input type="checkbox"/>									3481	TESTING G...	TESTING G...	0.00	0.00	0	SI	3820 UNIT3			
<input type="checkbox"/>	<input type="checkbox"/>									3489	WOOD	WOOD	10.00	10.00	0	SI				
<input type="checkbox"/>	<input type="checkbox"/>									3484	KATU	KATU	10.00	10.00	-1	SI				
<input type="checkbox"/>	<input type="checkbox"/>									3485	product-15...	product-15...	0.00	0.00	1	SI				
<input type="checkbox"/>	<input type="checkbox"/>									3486	product-15...	product-15...	0.00	0.00	1	SI				
<input type="checkbox"/>	<input type="checkbox"/>									3487	product-15...	product-15...	0.00	0.00	1	SI				
<input type="checkbox"/>	<input type="checkbox"/>									3488	product-15...	product-15...	0.00	0.00	1	SI				
<input type="checkbox"/>	<input type="checkbox"/>									3488	Item-ABC	Item-ABC	10.00	10.00	1	SI				
<input type="checkbox"/>	<input type="checkbox"/>									3486	ITEM ADD	product-13...	0.00	0.00	0	SI				

Filter

Select Page Number: Select page. This page number refers to the Product's page at SiteGiant.

This is only needed when the user has large amount of item and wish to only show page product.

Select All: Select all to show all Products from SiteGiant.

Format – Format 1

Default Item Format: To set New Item Code, allow parameter input to capture specific column from SiteGiant's product info.

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Default No Variant UOM: To set New UOM, this is applicable to product that does not have variant.

Default Variant UOM: To set New UOM, allow parameter input to capture specific columns from SiteGiant's product info.

Assign New Item: Click to auto assign New Item Code and New UOM based on the format specified.

Format – Format 2

Item Description: To set Description of item, allow parameter input to capture specific column from SiteGiant's product info.

Barcode: To set Barcode of item, allow parameter input to capture specific column from SiteGiant's product info.

Assign Item Description: Click to auto assign Description based on the format specified.

Assign Barcode: Click to auto assign Barcode based on the format specified.

Option

Copy Description to AutoCount Description: To copy Description to AutoCount Accounting Item Description at Item Maintenance.

Copy Price to AutoCount Standard Selling Price: To copy SiteGiant Price to AutoCount Accounting Standard Selling Price (Price 1) at Item Maintenance.

Use Product Price: Select this to copy Product Price set at SiteGiant product. This option will only be available if "Copy Price to AutoCount Standard Selling Price" is ticked.

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Use Selling Price: Select this to copy promotional Selling Price set at SiteGiant settings. This option will only be available if “Copy Price to AutoCount Standard Selling Price” is ticked.

Functional Button

Inquiry: Click to get product data from SiteGiant.

Sync: Click to sync product.

Close: Close Product Sync.

Important Columns

Sync Status: Result of sync can be Success or Fail.

Item Code: To show the Item Code that links to this product. If not, can be used to map against existing item in AutoCount Accounting.

UOM: To show the Item’s UOM that links to this product. If not, can be used to map against existing UOM in AutoCount Accounting.

Package Code: to show the Package Code that links to this product. If not, can be used to map against existing package code in AutoCount Accounting.

New Item Code: Item Code to be used. Applicable to product that is not synced into AutoCount Accounting.

New UOM: UOM to be used. Applicable to product that is not synced into AutoCount Accounting.

Product ID: ID of the product at SiteGiant.

Name: Name of the product at SiteGiant.

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SKU: SKU of the product at SiteGiant.

Price: Price of the product at SiteGiant.

Quantity: Quantity of the product at SiteGiant.

Variant ID: Variant ID of the product at SiteGiant (only applicable if variant is enabled).

Variant Name: Variant Name of the product at SiteGiant (only applicable if variant is enabled).

Variant Quantity: Variant Quantity of the product at SiteGiant (only applicable if variant is enabled).

Variant SKU: Variant SKU of the product at SiteGiant (only applicable if variant is enabled).

Double Click Function

There is a double click function where user able to double click on specific customer from the screen. This will then prompt out customer info from SiteGiant.

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The screenshot shows a 'Product Sync' window with the following fields and values:

- Product ID: 1276
- Product Link: (empty)
- Title: Wrist Band
- SKU: Wrist Band
- Price: 20.0000
- Cost: 0.0000
- SEO: wrist-band

Below the 'General' tab, there are tabs for 'Description', 'Inventory & Varians', 'Shipping', 'Category', 'Brand', and 'Image'. The 'Inventory & Varians' tab is active, showing a 'Quantity' field set to -5 and a 'Variants' table:

Name	SKU	Quantity
> White	Wrist Band-White	-2
Black	Wrist Band-Black	-3

At the bottom of the window, there is a 'Close' button and a status bar showing 'Record 1 of 2'.

General steps for Product Sync:

1. Open **Product Sync**.
2. Click **“Inquiry”** to get product data from SiteGiant.
3. Tick on the product that wish to sync into AutoCount Accounting.
4. Key in value in Format section. (Refer Product Sync’s Format Setting)
5. Click on the **“Assign New Item”** button on top to auto assign item code and UOM based on format. If not fill in own New Item Code or UOM.

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6. If the product already exists in AutoCount Accounting, user can choose the Item at the “**Item Code**” and “**UOM**” column to map this product to the item and UOM.
7. Click “**Sync**” to sync or map the Codes and IDs together.

3.6.1 Products Sync’s Format Setting

This section will provide some general guideline on how to set the Format at Product Sync. There are a few different ways user can use this function resulting in different ways of to manage items in AutoCount Accounting.

Syncing product without variant

This scenario is a simplest scenario. Usually the product’s SKU will be used to create as item code in AutoCount Accounting. Due to there is no variant for these products, the system will capture the value set at Default No Variant UOM as these item’s UOM, which is “PCS”.

Format

Default Item Format: Example : {ProductID}-{SKU}-{VariantName}-{VariantID}-{VariantSKU}

Default No Variant UOM:

Default Variant UOM: Example : {VariantName}-{VariantID}-{VariantSKU}

Results after clicking “Assign New Item”

Check	Sync Status	Item Code	UOM	New Item Code	New UOM	Product ID	Name	SKU	Price	Quantity	Status	Variant ID	Variant Name	Variant Quan...	Variant SKU
<input checked="" type="checkbox"/>				Plate	PCS	1269	Plate	Plate	12.00	0	<input checked="" type="checkbox"/>				
<input checked="" type="checkbox"/>				Bowl	PCS	1270	Bowl	Bowl	10.00	1	<input checked="" type="checkbox"/>				

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Syncing product with variant

This scenario has 2 different situations.

Scenario 1 – Sync product with variant as **multiple items with single UOM**.

Scenario 2 – Sync product with variant as **single items but multiple UOM**.

Scenario 1

User can set the default Item Format with the Product's SKU and Variant Name / Variant SKU. At the same time, set a default UOM for these variant enabled products at Default Variant UOM, for example "PCS". This will result in different item codes for the same product but different variant.

Format

Default Item Format: Example : {ProductID}-{SKU}-{VariantName}-{VariantID}-{VariantSKU}

Default No Variant UOM:

Default Variant UOM: Example : {VariantName}-{VariantID}-{VariantSKU}

Results after clicking **"Assign New Item"**.

Check	Sync Status	Item Code	UOM	New Item Code	New UOM	Product ID	Name	SKU	Price	Quantity	Status	Variant ID	Variant Name	Variant Quan...	Variant SKU
<input checked="" type="checkbox"/>				Boots-White	PCS	1275	Boots	Boots	150.00	-4	<input checked="" type="checkbox"/>	5640	White	-2	Boots-White
<input checked="" type="checkbox"/>				Boots-Black	PCS	1275	Boots	Boots	150.00	-4	<input checked="" type="checkbox"/>	5641	Black	-2	Boots-Black

Referring to example, this product has 2 colours – White and Black. By using the Variant Name / Variant SKU to be part of the item code will result in 2 different item codes, resulting system to create 2 different items. User can then manage White Boots as 1 item and Black Boots as another item.

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Scenario 2

User can set the default Item Format with Product's SKU and set Variant Name / Variant SKU for UOM. This will result in multiple UOM generated into 1 item code.

Format	
Default Item Format:	{SKU} Example : {ProductID}-{SKU}-{VariantName}-{VariantID}-{VariantSKU}
Default No Variant UOM:	PCS
Default Variant UOM:	{VariantName} Example : {VariantName}-{VariantID}-{VariantSKU}
<input type="button" value="Assign New Item"/>	

Results after clicking “Assign New Item”.

Check	Sync Status	Item Code	UOM	New Item Code	New UOM	Product ID	Name	SKU	Price	Quantity	Status	Variant ID	Variant Name	Variant Quan...	Variant SKU
<input checked="" type="checkbox"/>				White	White	1275	Boots	Boots	150.00	-4	<input checked="" type="checkbox"/>	5645	White	-2	Boots-White
<input checked="" type="checkbox"/>				Black	Black	1275	Boots	Boots	150.00	-4	<input checked="" type="checkbox"/>	5641	Black	-2	Boots-Black

Referring to example, this product has 2 colours, White and Black. By using product SKU only as item code and Variant Name as UOM will result in system to create only 1 item but 2 different UOM. User can then manage this 1 item with different colour (UOM) as 1 item.

Syncing multiple product or variant into one Item Code or UOM

User can also sync multiple products or multiple products with variants into a single item.

This function is supported because online sellers tend to have multiple product codes that represents the same item.

To do so, user just need to **assign** or **map** the **product into the same Item Code**.

Check	Sync Sta...	Item Code	UOM	Package Code	New Item Co...	New UOM	Description	BarCode	Product ID	Name	SKU	Product Price	Selling Price	Quantity	Status	Variant ID	Variant Name	Variant Quan...	Variant SKU
<input checked="" type="checkbox"/>					PCS	PCS	1507 BAJU SEPAH...		1507	BAJU SEPAH...	Baju Sepah...	0.99	0.99	1	<input checked="" type="checkbox"/>				
<input checked="" type="checkbox"/>					PCS	PCS	1506 HISTORY BO...		1506	HISTORY BO...	HISTORY BO...	0.99	0.99	1	<input checked="" type="checkbox"/>				

*User will have to be aware when using Variant Name / Variant SKU as UOM, if the length is too long, user will have to extend the UOM maximum length at AutoCount Management Studio.

3.6.2 Item Package Sync

Due to SiteGiant does not support item package concept, usually online users will tend to create these packages as one product. However, when comes to the proper inventory control, they will need to deduct the correct item accordingly. This function is to cater for such scenario where user **can map SiteGiant product (package) against AutoCount Accounting's Item Package**. After mapping, any orders that contains that product will use this mapped item package in Invoice and items quantity can be deducted accordingly.

General steps for Item Package Sync:

1. Create **Product** and **Item Package** at both SiteGiant and AutoCount Accounting.
2. Make sure the price is the **same** for both sides.
3. Go to **Product Sync**, Inquiry and check on these products.
4. Map to the current Item Package Code at "**Item Package**".
5. Click "**Sync**" to complete the mapping.
6. User should be able to see Product ID and Variant ID in the Item Package. Having these IDs means that the Item Package is mapped against SiteGiant product.

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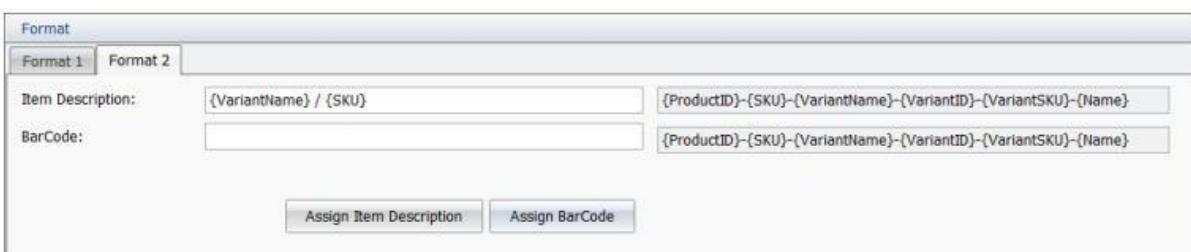
3.6.3 Item Description and Barcode Sync

User had the option to **sync SiteGiant products info as AutoCount Description**. Working together with this option, user had the flexibility to pre-set what kind of product info will be used as the Item Description in AutoCount. This function is available at **Product Sync's Format section – Format 2**.



Working similarly to Product Sync for the Item Code and UOM, user can key in the **required parameter into the Item Description field** and click on the **“Assign Item Description”** to assign the Description field to selected records.

Example:



Drag a column header here to group by that column

Check	Sync Sta...	Item Code	UOM	New Item Code	Item UOM	Description	BarCode	Product ID	Name	SKU	Product Price	Selling Price	Quantity	Status	Variant ID	Variant Name	Variant Quan...	Variant SKU
<input type="checkbox"/>				SLEPPER - Yellow	PCS	Yellow / SLEPPER		1300	25 SLEPPER	SLEPPER	10.00	10.00	18	<input type="checkbox"/>	3002	Yellow	18	SLEPPER-Yellow
<input type="checkbox"/>				SLEPPER - Black	PCS	Black / SLEPPER		1300	25 SLEPPER	SLEPPER	10.00	10.00	18	<input type="checkbox"/>	3001	Black	0	SLEPPER-Black
<input type="checkbox"/>				SLEPPER - White	PCS	White / SLEPPER		1300	25 SLEPPER	SLEPPER	10.00	10.00	18	<input type="checkbox"/>	3003	White	0	SLEPPER-White
<input type="checkbox"/>				SLEPPER - Red	PCS	Red / SLEPPER		1300	25 SLEPPER	SLEPPER	10.00	10.00	18	<input type="checkbox"/>	3004	Red	0	SLEPPER-Red
<input type="checkbox"/>				SLEPPER - Blue	PCS	Blue / SLEPPER		1300	25 SLEPPER	SLEPPER	10.00	10.00	18	<input type="checkbox"/>	3005	Blue	0	SLEPPER-Blue
<input type="checkbox"/>								1301	RESCAPE OR...	88902	1.50	1.50	8	<input type="checkbox"/>	3071	CTH	0	
<input type="checkbox"/>								1302	sport RH	88016	99.00	99.00	90	<input type="checkbox"/>				
<input type="checkbox"/>								1303	PACIAL SERV...	88017	99.00	99.00	18	<input type="checkbox"/>				

UNICART PLUGIN

After assigning the Item Description, make sure that the option “**Copy Description to AutoCount Description**” is ticked so that system will only copy this Description when performing sync. If you had already assigned but did not tick this option, the system will ignore this Description and will not sync this into the Item.

*Additionally, this feature is also available for **Barcode field**.

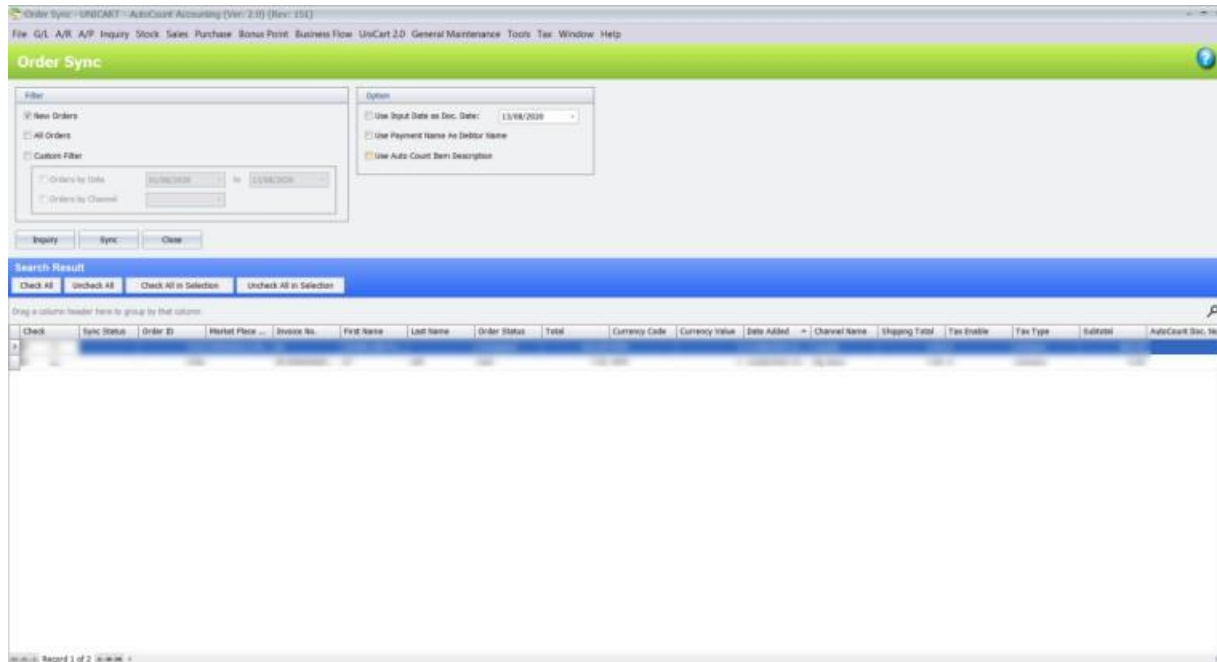
Item Code	Base UoM	UoM	Description	Item Group	Item Type	Status	In Ac	Total Bal	Item Class	Item Categ	Main Supplier	Is Fresh Gr	Is Raw Mat	Is POG Item	Is Purchase	Is Sales Item	Item Brand	Online Price	Product ID	Variant ID
DEFAULT ITEM	PCS	1	DEFAULT ITEM																	
KITTY HELLO	UNIT	1																50.00		
LUTIS	123456	1																5.00		
MOMKEY	MALE	1																50.00		
MAKAD	PCS	1	Red															0.00		
W-VOODOO	UNIT	1																200.00		
SLIPPER - Black	PCS	1	Black / SLIPPER															10.00		
SLIPPER - Blue	PCS	1	Blue / SLIPPER															10.00		
SLIPPER - Red	PCS	1	Red / SLIPPER															10.00		
SLIPPER - White	PCS	1	White / SLIPPER															10.00		
SLIPPER - Yel	PCS	1	Yellow / SLIPPER															10.00		
TEST1	PCS	1	TEST1															0.99		
TESTING2	UNIT	1																200.00		
W-VOODOO	UNIT	1																200.00		

3.7 Order Sync

Order Sync is a function to sync online orders from SiteGiant into AutoCount Accounting as Invoice. User can find this function from top **Menu** → **Unicart 2.0** → **Order Sync**.

*System only capture **Paid, Process or Completed** Orders from SiteGiant.

UNICART PLUGIN



Filter

New Orders: To filter only orders that had not been sync.

All Orders: To get all orders.

Custom Filter: To selectively filter by different criteria

Orders by Date: To filter orders by date

Orders by Channel: To filter orders by channel

Option

Use Input Date as Doc. Date: To use the specified date to generate Invoice.

Use Payment Name as Debtor Name: To use Billing Name as Invoice's Debtor Name on generated Invoice.

UNICART PLUGIN

Use Auto Count Item Description: To use Auto Count's maintained Item Description in Stock Item Maintenance to fill in Order's detail line description.

Functional Button

Inquiry: Click to get order data from SiteGiant.

Sync: Click to sync orders.

Close: Close Order Sync.

General steps for Order Sync:

1. Open **Order Sync**.
2. Click "**Inquiry**" to get order data from SiteGiant.
3. Tick on the orders that wish to sync into AutoCount Accounting.
4. Click "**Sync**".
5. Go to **Invoice (Menu → Sales → Invoice)**.
6. User should be able to see new Invoices with **Order ID**. Having Order ID means that this Invoice is synced from SiteGiant.

UNICART PLUGIN

*User will not be able to tick or check on those orders that had synced into AutoCount Accounting.

If a user wish to update or resync it, please delete the existing Invoice of this order.

*If sync fails, user may need to expand on the failed order and see under the Order Total tab, if there is any Code (Case Sensitive) which is not maintain in Basic Configuration → Code. These codes can be added freely by user if they perform transactions from SiteGiant backend, thus need to create a mapping between.

3.8 Others Sync

Others Sync consists of **Categories Sync** and **Brand Sync**. Currently both of this sync function works similarly. The purpose is just to capture Categories and Brand info from SiteGiant. User can find both function at **Menu** → **Unicart 2.0** → **Others Sync** → **Categories / Brand Sync**.

*Currently categories or brand data will only enter AutoCount Accounting as reference only. It cannot be used in Item Group, Item Type, Item Brand, Item Category or Item Class. This is due to the differences of structural design where SiteGiant allows these data to form parent-child relationship while AutoCount does not.

UNICART PLUGIN

Categories Sync

Inquiry Sync Close

Name	Description
BAGPACK	
BACKPACK MEN	
BACKPACK WOMEN	
Beer	
BOOK	
DongZhong	
Grocery	
HARDWARE	
Kitchen	
New node	
New node (1)	
New node (2)	
New node (3)	
New node (5)	
PHONE	
Smart Watch (1)	
Smartwatch	
Sports	
Stationery	
TECH-HARDWARE	
HIGH	
LOW	
watches	
Software	
SMART WATCH	
XIAOMI	
G3	
Body Care	

Our range of **skin care** products cleanses, treats, moisturizes, & protects with results-driven formulas & powerful ingredients. ... Keep skin hydrated with our hyaluronic

Brand Sync

Inquiry Sync Close

Name	Description
ABCDE	
Acer	
Apple2	
Autocount	
BUMBLE BEE	
bumble beeeeeeeeeee	
Canon	
DongZhong2	
FASHION BRAND	
G3 (1)	
GP	
Guinness	
Hewlett-Packard	
HTC	
HUAWEI-BRAND	
LG	
MOGU	
New Manufacturer	
New node	
New node (3)	
New node (4)	
New node (5)	
NOKIA	
Orange	
Palm	
SAMSUNG	
Sony	
Xaomi	
XIAOMI (1)	

UNICART PLUGIN

Functional Button

Inquiry: Click to get categories or brand data from SiteGiant.

Sync: Click to sync categories or brand into AutoCount Accounting.

Close: Close Categories / Brand Sync.

3.9 Update Quantity

The purpose of Update Quantity function is to **update the quantity of items** from AutoCount Accounting to SiteGiant. User can find this function at **Menu → Unicart 2.0 → Update Quantity**.

The balance quantity will be based on which location user had ticked under **Basic Configuration → Location**. If multiple locations have been ticked, then it **will sum up the balance quantity** of those locations.

Check	Update Quantity	Maximum Update...	Balance Qty	Item Code	Description	UOM	Product ID	Name	SKU	Variant ID	Variant Name	Variant SKU
>	10	10	10	PUMA-SHIRT	PUMA-SHIRT	PCS	1323	PUMA-SHIRT	PUMA-SHIRT			
	9	20	9	MOUSEPAD	MOUSEPAD	S	1324	MOUSEPAD	MOUSEPAD	5679	S	MOUSEPAD-S
	-1	20	-1	MOUSEPAD	MOUSEPAD	L	1324	MOUSEPAD	MOUSEPAD	5680	L	MOUSEPAD-L
	-2	20	-2	TOILET PAPER-BIG	TOILET PAPER	PCS	1325	TOILET PAPER	TOILET PAPER	5681	BIG	TOILET PAPER-BIG
	-2	20	-2	TOILET PAPER-S...	TOILET PAPER	PCS	1325	TOILET PAPER	TOILET PAPER	5682	SMALL	TOILET PAPER-S...
	50	50	50	SWEET POTATO	POTATO	PCS	1321	POTATO	POTATO			
	0	-1	0	PARANG	PARANG	PCS	1292	PARANG	PARANG	5655	PCS	
	0	-1	0	PARANG	PARANG	AAA	1292	PARANG	PARANG	5656	AAA	
	0	-1	0	PARANG2	PARANG 2	A	1294	PARANG 2	PARANG 2	5657	A	AA
	0	-1	0	PARANG2	PARANG 2	B	1294	PARANG 2	PARANG 2	5658	B	BB
	0	-1	0	PARANG2	PARANG 2	C	1294	PARANG 2	PARANG 2	5659	C	CC
	0	-1	-1	BALLPEN	BALLPEN	PCS	1329	BALLPEN123	BALLPEN-K99			
	0	-1	0	Speaker	Speakers	PCS	1277	Speakers	Speaker			
	0	-1	0	P10	P10	PCS	1330	P10	P10			
	0	-1	0	XIACHENGOTES	XIACHENGOTES	PCS	1407	XIACHENGOTES	XIACHENGOTES			

UNICART PLUGIN

Filter Options

Filter 1: Item Code, Item Type, Item Group.

Filter 2: Item Brand, Item Category and Item Class.

Option

Maximum Update Quantity: Set maximum update quantity for items.

Apply: Apply maximum quantity to all items.

Functional Button

Inquiry: Click to get item quantity balance. Only items that are synced from SiteGiant will appear.

Update: Click to update item quantity to SiteGiant.

Save Minimum Update Quantity: Save current Maximum Quantity figures for future use. It will load the maximum quantity for each item automatically when open Update Quantity.

Close: Close Update Quantity.

Important Columns

Update Quantity: Quantity to be updated to SiteGiant.

Maximum Quantity: Maximum Quantity that can be updated to SiteGiant.

Balance Quantity: Balance Quantity of item at AutoCount Accounting.

UNICART PLUGIN

General steps for Update Quantity:

1. Open **Update Quantity**.
2. Click **“Inquiry”** to load item and quantity data.
3. Tick on the items that wish to update quantity to SiteGiant.
4. Click **“Update”** to update quantity.
5. User can login into SiteGiant account, the quantity of the selected item will be updated.

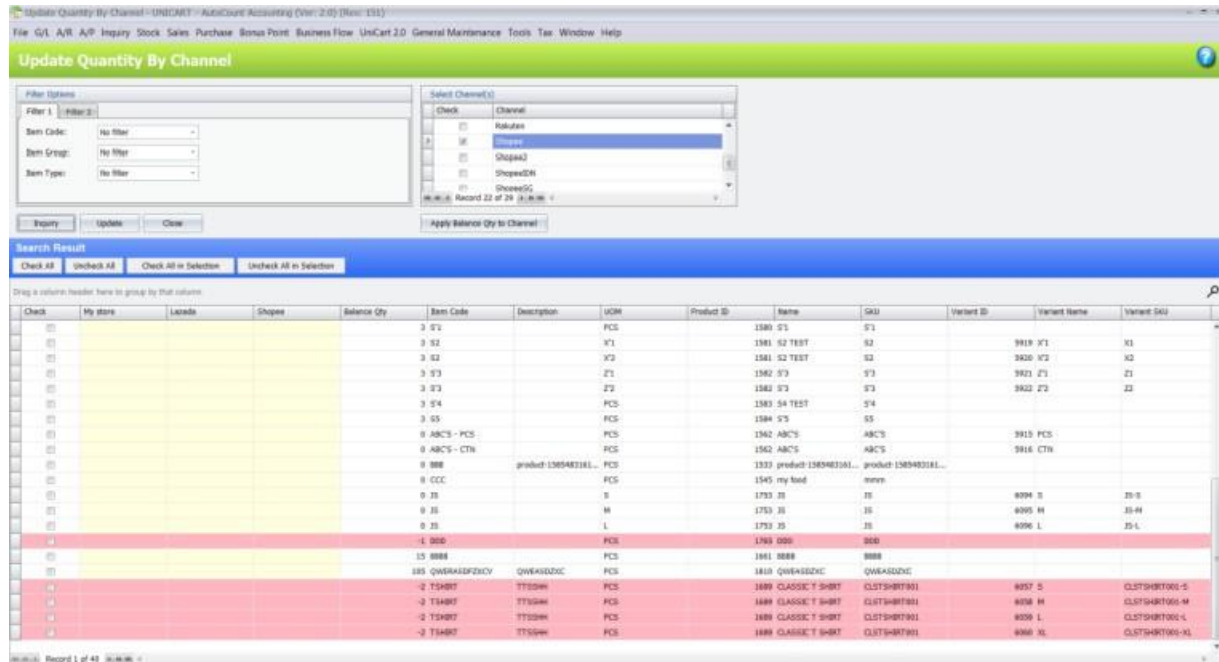
*Update Quantity column will be automatically capture based on the Balance Qty. However, if the Balance Qty is higher than the Maximum Qty, then the Update Quantity will capture the Maximum Qty.

*If user does not wish to control by Maximum Qty, may put -1 as no control.

3.10 Update Quantity by Channel

The purpose of Update Quantity by Channel function is to **update the quantity of items from AutoCount Accounting to SiteGiant and make use of SiteGiant’s Inventory Management Control feature to update into each marketplace with different quantity**. User can find this function at **Menu → Unicart 2.0 → Update Quantity by Channel**. The balance quantity will be based on which location user had ticked under **Basic Configuration → Location**. If multiple locations have been ticked, then it will **sum up the balance quantity** of those locations.

UNICART PLUGIN



Select Channel(s)

User can select the sales channels (marketplace) that want to update the item quantity. Support multiple selections.

Filter Options

Filter 1: Item Code, Item Type, Item Group.

Filter 2: Item Brand, Item Category and Item Class.

UNICART PLUGIN

Functional Button

Inquiry: Click to generate grid based on selected channels. Item quantity balance will also be calculated. Only items that are synced from SiteGiant will appear.

Update: Click to update item quantity to SiteGiant, by channel.

Close: Close Update Quantity by Channel.

Apply Balance Qty to Channel: To copy current Balance Qty to each channel's update quantity column.

General steps for Update Quantity by Channel:

1. Open **Update Quantity by Channel**.
2. **Select Sales Channel (Marketplaces)** that want to update quantity.
3. Click "**Inquiry**" to load sales channels, items and quantity data.
4. Tick and key on the items that wish to update quantity by channel.
5. Click "**Update**" to update quantity by item, by channel to SiteGiant.
6. User can login into each marketplace account, the quantity of the selected item will be updated accordingly.

*Items that are highlighted in pink are items with negative balance quantity.

UNICART PLUGIN

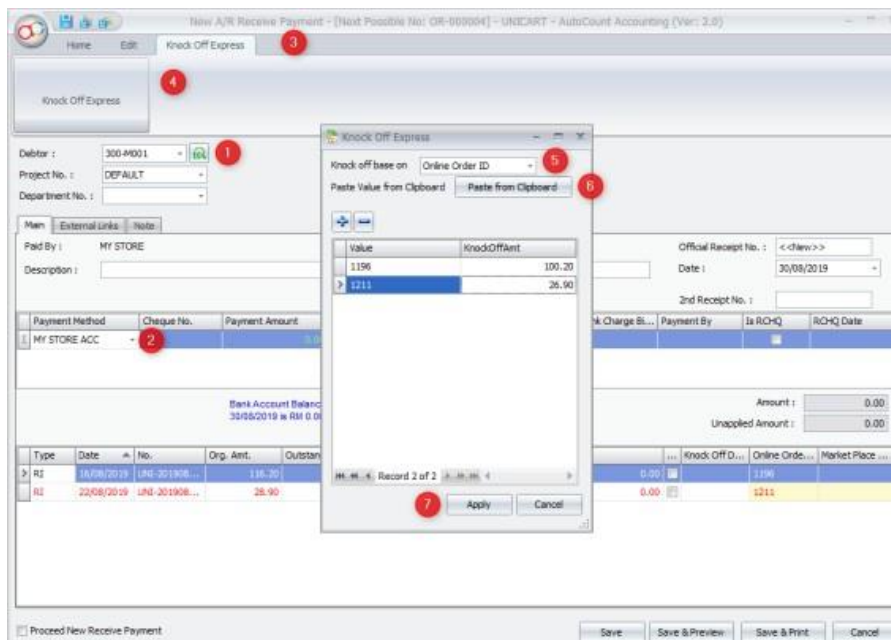
3.11 Knock Off Express

Knock off express is an additional function for users to knock off their orders from SiteGiant through excel. This function simplified the knock off process by allowing user to **copy** and **paste** the values from **Excel** into AutoCount Accounting to perform knock off.

To fully utilize this function, it is advice that user should check the setting **“Follow Channel Debtor”** at **Basic Configuration** → **General**. By having one debtor for each channel can simplified the knock off where user just need to knock off based on one debtor instead of multiple debtors.

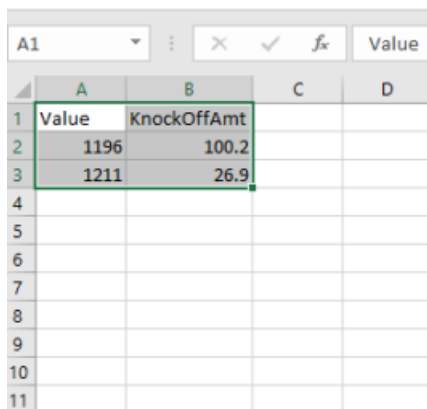
This feature is also available at **AR Payment, AR Credit Note and ARAP Contra**.

3.11.1 Using Knock off Express.



UNICART PLUGIN

1. Create New AR Payment (AR → AR Payment) and select Debtor.
2. Select Payment Method and key in Payment Amount.
3. Click on Knock Off Express at the top of ribbon form.
4. Click on Knock Off Express.
5. Choose to knock off base on Online Order ID or Market Place Order ID.
6. Paste knock off data from Excel.
 - a. Using Value and KnockOffAmt as Excel Header
 - b. Highlight the data and Copy (Right click Copy or Control + C)



The image shows a screenshot of an Excel spreadsheet. The active cell is A1, which contains the text 'Value'. The spreadsheet has four columns labeled A, B, C, and D, and rows numbered 1 through 11. The data is as follows:

	A	B	C	D
1	Value	KnockOffAmt		
2	1196	100.2		
3	1211	26.9		
4				
5				
6				
7				
8				
9				
10				
11				

- c. Click “Paste from Clipboard” to paste the data.
 - d. User will realize the Knock Off Express list will have data similar to the copied Excel data.
7. Click “Apply”.

UNICART PLUGIN

8. The Invoices will be knock off based on the data that had been paste just now.

Type	Date	No.	Org. Amt.	Outstanding	Discount Due	With Disc.	Disc. Amt.	Pay	Knock Off D...	Online Orde...	Market Place ...
> RI	30/08/2019	LINE-201908...	136.20	0.00			0.00		<input checked="" type="checkbox"/>	1196	
RI	22/08/2019	LINE-201908...	26.90	2.00			0.00	26.90	<input checked="" type="checkbox"/>	30/08/2019	1211

9. Click "Save" to complete the AR Payment.

Special Note

Online market place like Lazada, Shopee etc often has the function to export the statements for those online orders. User can export these data and only keep the Market Place ID and the Amount Earned (name might be different across different marketplace) to import as knock off. Remaining outstanding amount are usually knock off through CN or Contra when online market place bills the user.

*SiteGiant also has an add on Payment Reconciliation function that works with statements which could work similarly. User may contact SiteGiant representative to know more about this function.

4.0 Frequently Asked Questions (FAQ)

This section will highlight some Frequently Asked Questions (FAQ) related to Unicart 2.0

1. Why is it the minimum requirement for Unicart 2.0 is Basic Edition but recommended Pro Edition?

The reason that we recommend Pro Edition because of Advanced Multi-UOM module which allows user to perform both different way of product sync (Refer Product Sync's Format Setting) and deduct the quantity according to that specific UOM. If user only use Basic Multi-UOM from Basic Edition, the stock quantity will only deduct from base UOM of the item when transaction is synced from SiteGiant.

2. What I need to do if I were to upgrade from Unicart Integrator to Unicart 2.0?

User will need to map Customer and Product against our Debtor and Item. The reason that user need to map this because the different structure and table used in backend for Unicart 2.0.

3. What is variant in Product Sync?

Variant is a function used by SiteGiant system to represents different product option. Using IPHONE 6 as an example, it may have several colours. In SiteGiant, user usually will enable the variant feature for this IPHONE 6, and key in the available colours for this IPHONE 6. As a result, this IPHONE 6 item will have different options such as Gold, Silver, White etc.

4. Is it possible to perform two-way sync like Unicart Integrator?

Sorry but this is currently not supported in Unicart 2.0.

UNICART PLUGIN

5. I have product with long description in SiteGiant (Title). Will AutoCount Accounting able to support this?

Currently Unicart 2.0 will handle long descriptions by cutting it to Item Description 2. However, if the description is longer than the desired length of Description + Description 2, then the remaining description will be trimmed.

6. What if I want to perform change code for Debtor or Item? Do I need to remap or resync the customer or product again?

No, there is no need to do so. This is because the IDs are kept on the Debtor and Item and recognized through these IDs. As long as the ID does not run, you do not need to perform any remap or resync action.

7. Can I differentiate marketplace order in AutoCount?

To do so we suggest user to set different Invoice numbering for different sales channel. This can be done at Basic Configuration → Channel.

8. If I set the Invoice Debtor to follow Channel Debtor, will the customer info such as Name, Address, emails be blank in my invoices?

No, the customer information will still be synced together when order sync is performed. Unicart 2.0 only alter the debtor code to the channel's debtor and other information will remain.

9. Why do I see some numbers in Remark 1 and Remark 2 at Invoice?

Remark 1 is Online ID while Remark 2 is Marketplace ID. These IDs are synced back together for reference.

10. There is a number shown at Ship Info field in Invoice, what is that for?

UNICART PLUGIN

The Ship Info field is used to store the tracking number from Orders. This is just for reference purpose.