



Inter Company Billing Plugin

Inter Company Billing Plugin

Private & Confidential

September 20

2023

Submitted by:



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Objective

Intercompany Billing, it will auto generate Purchase Invoices in Subsidiary Company upon user creating Sales Invoice at Main account book

The benefits are below:

- Increased productivity and simplified transactions
- Minimized error with one-time entry of information, automated updates.
- Efficient, cost effective transactions with HQ and subsidiary companies.

System requirement

System requirement as below:

- AutoCount Version 2.0 Basic and Above
- UDF Module

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Setup

In Main Account Book, install the Inter Company Billing Plugin

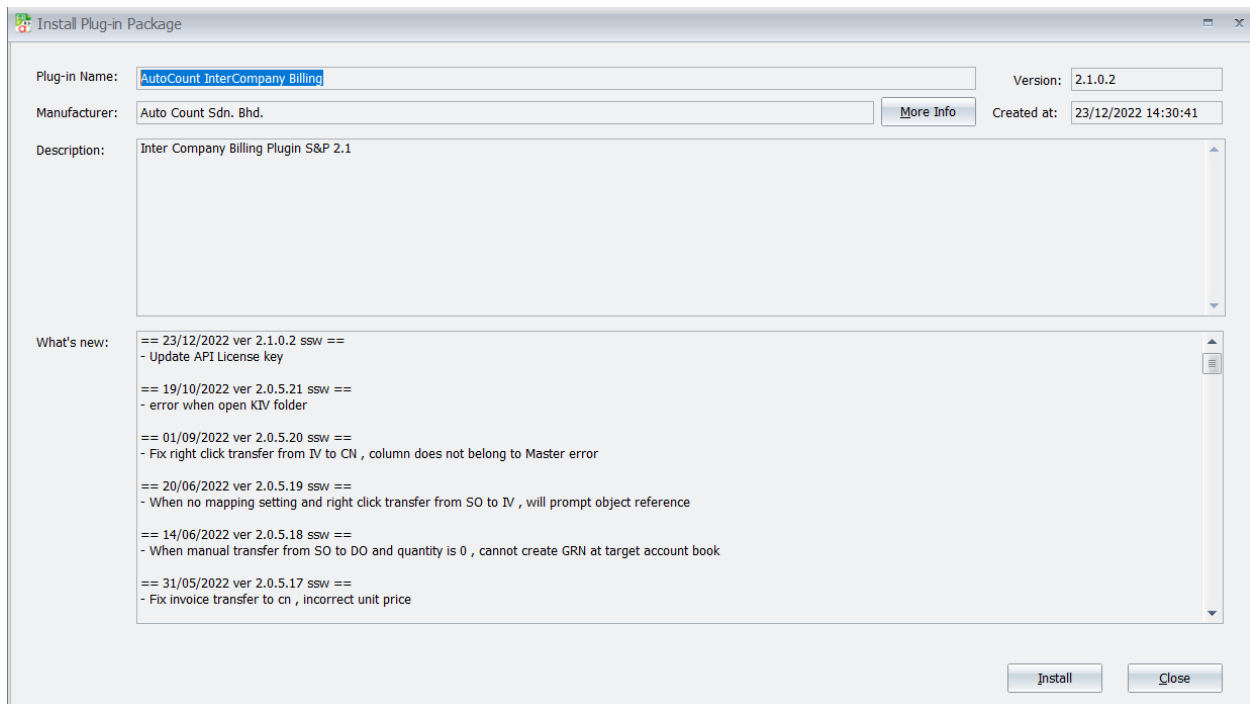


Figure 1 Plugin Patch Note

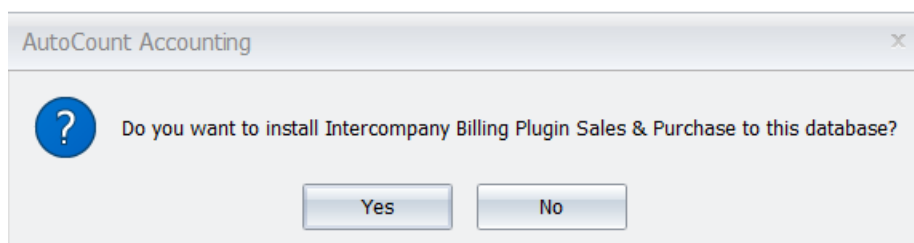


Figure 2 Confirmation of the Installation

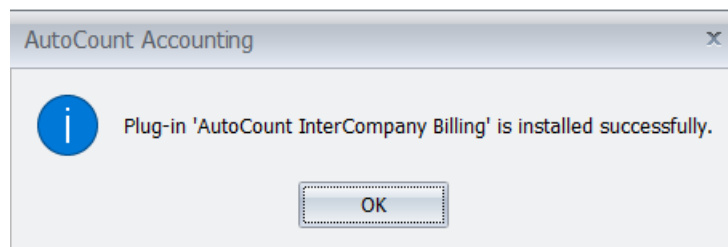


Figure 3 Plugin had been downloaded successfully

Creditor Settings

Create a creditor that the user wants to link with the main account book.

(Must be created before set Debtor setting)

View Creditor Account - [400-A001] - IPOH - AutoCount Accounting (Ver: 2.1)(1)

Edit Copy Creditor Window

Control Account : 400-0000 Creditor Type : Group Company

Company Name : ABC (HQ) SDN BHD Active

Registration No. : Creditor Account : 400-A001 +

General Contact Branches Tax Exemption Others Note

Billing Address : 123 Phone :

Mobile : +60

Post Code : Fax :

Area :

Email Address :

Website :

Attention : Agent :

Figure 4 Add Creditor Information

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Debtor setting

In main account book, go to Debtor Maintenance > New Debtor

After creating a debtor, go to user defined field, enter the account book that you want to link and insert the creditor that created in the subsidiary account.

View Debtor Account - [300-A001] - HQ - AutoCount Accounting (Ver: 2.1)

Edit Copy Debtor Window

Control Account : 300-0000 Debtor Type : Group Company

Company Name : ABC (IPOH) SDN BHD Active

Registration No. : Debtor Account : 300-A001 +

General Contact Branches Tax Exemption Others Note User Defined Field

Server Name :

Account Book : AED_IPOH

Debtor :

Creditor : 400-A001

Debtor Branch :

Sales Location :

Purchase Location :

Dept. No :

Project No :

Post to GL

Post to Stock

Post Gross Figure

Account created on : 14/09/2023

Edit Delete Close

Figure 5 Debtor User Defined Field Settings

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Inter Company Billing Settings

The user needs to first add a new ICB Module. Choose the Invoice to Purchase Invoice Module.

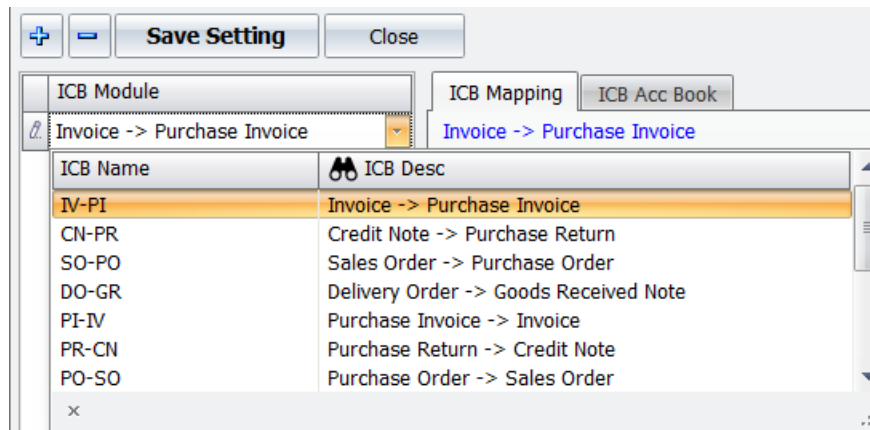


Figure 6 Select ICB Module

After that, go to the ICB Account Book configuration, choose the subsidiary account book and choose the creditor that the user wants to link with. Then, save the settings. These settings let the user map the details that they type in the invoice in main account book map with the purchase invoice in the subsidiary account book.

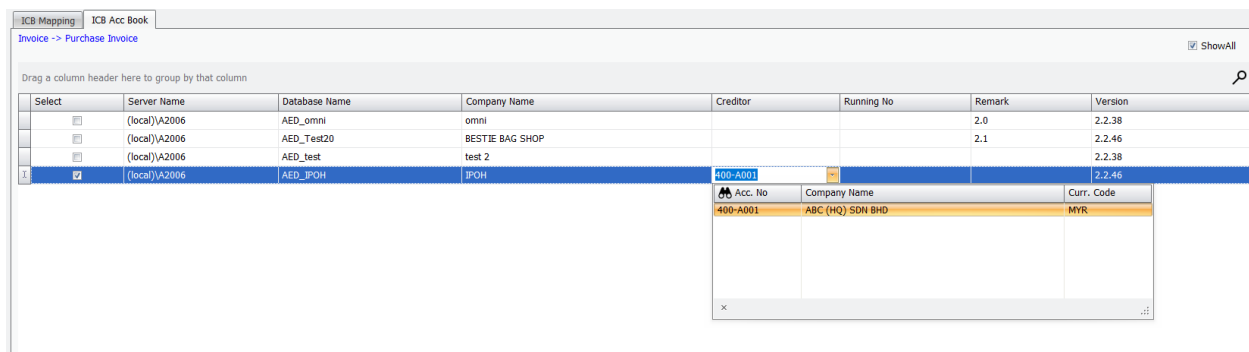


Figure 7 Select Account Book and Creditor

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Transaction

Create a new invoice in the Main Account Book. The user needs to choose the debtor that link to the subsidiary account book. Then add the items into the invoice. After that, go to the Inter Company Billing Menu and click info.

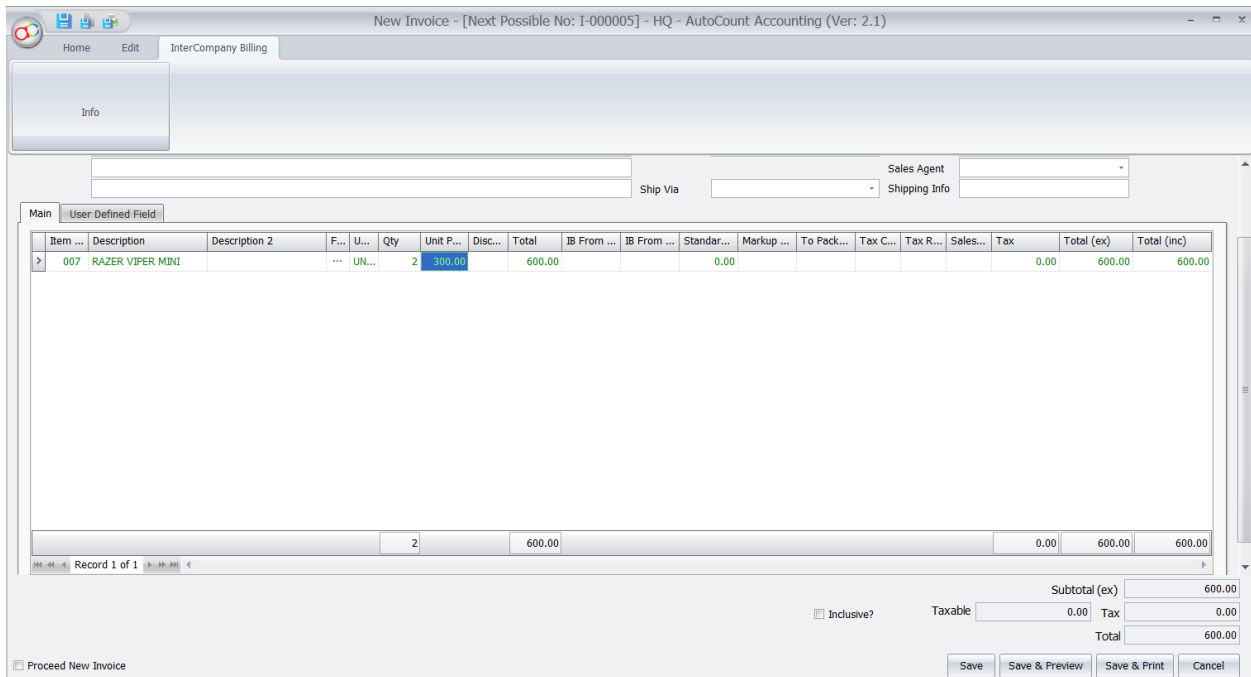


Figure 8 Inter Company Billing Menu

Then, the user needs to choose the purchase location. If the user wants to post the invoice into GL or Stocks, select the checkbox accordingly.

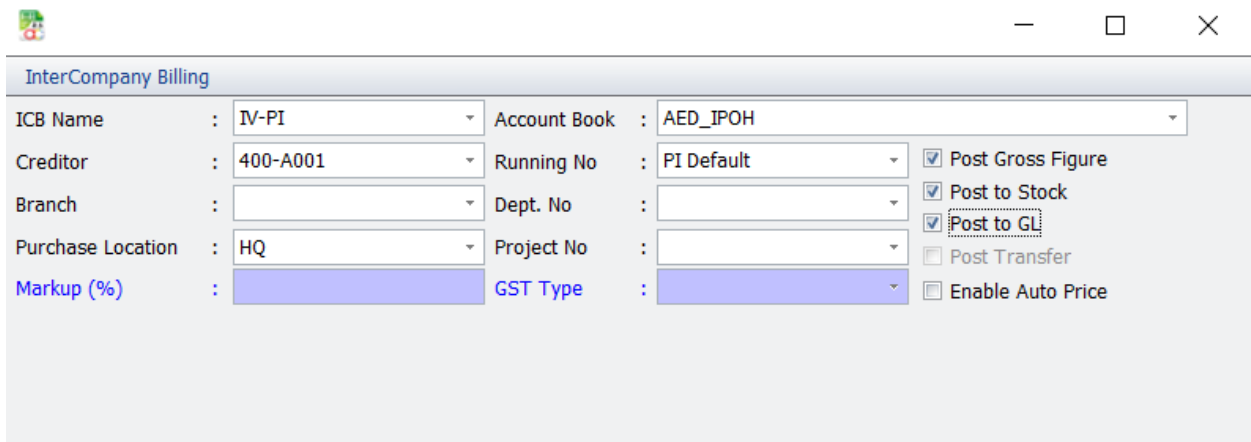


Figure 9 Select Purchase Location and Select Checkbox

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Close the tab and save the invoice. A message will pop up that shows the purchase invoice has been created in the subsidiary account book.

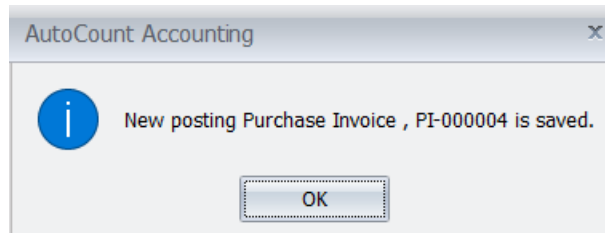


Figure 10 Message Pop Up Shows Purchase Invoice Has Been Created

| Item Code | Description | Description 2 | UOM | Qty | Unit P... | Disco... | C/N Amt. | Total | Tax C... | Tax R... | Sales ... | Tax | Total (ex) | Total (Inc) |
|-----------|------------------|---------------|------|-----|-----------|----------|----------|--------|----------|----------|-----------|------|------------|-------------|
| > 007 | RAZER VIPER MINI | | UNIT | 2 | 300.00 | | | 600.00 | | | | 0.00 | 600.00 | 600.00 |

Figure 11 Purchase Invoice in Subsidiary Account Book